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# QUICKBOOKS ACCOUNTING BOOKKEEPING SERVICES

## ABARROS IT, LLC



***THIS IS A NEW REVOLUTIONARY WAY TO KEEP YOUR ACCOUNTING UPDATED AND EXECUTED REMOTELY.***

***KEEP IT NEAT, CLEAN, OUTSOURCED AND CHEAP.***

***WHAT YOU ARE REQUIRED:***

*OUR REMOTELY (ONLINE) BOOKKEEPING SERVICES REQUIRED SO LITTLE:*

*  LICENSED QUICKBOOKS SOFTWARE INSTALLED (switched to multi-user mode)
*  YEARLY SUBSCRIPTION TO DROPBOX 2TB ($99 yearly or $12 monthly).
*  A DEDICATED LAPTOP (1 TB storage) WITH QUICKBOOKS INSTALLED, WITH AUTOMATIC ACCESS TO YOUR BANKS, AND CREDIT CARDS WEBSITES (only you have the access passwords)
*  TEAMVIEWER SOFTWARE INSTALLED (remote access with different password per session, only you can give the password for session access). ALL QUICKBOOKS SESSION ARE ONLINE.
*  AN EMPLOYEE DOING THE DATA ENTRY TO QUICKBOOKS, FROM HIS OWN COMPUTER.

*** HOW IT WORKS:***

*THIS IS THE SCENARIO WHERE YOU DON’T HAVE ANY ACCOUNTING AND YOU WANT JUST TO START WITH THIS YEAR 2020 FROM JANUARY 1st TO THIS DAY.*

* WITH QUICKBOOKS ALREADY INSTALL IN MULTI-USER MODE, WE PROCEED TO SETUP THE COMPANY, ORGANIZED THE ACCOUNTS AND EXPENSES ACCORDING TO THE TYPE OF BUSINESS, SETUP BANKS, AND CREDIT CARDS
* SETUP INVOICES, VENDORS, CUSTOMERS, EMPLOYEES (if apply)
* ORGANIZED FOLDERS IN THE DROPBOX, WITH INDIVIDUAL FOLDERS FOR BANK STATEMENTS, CREDIT CARDS STATEMENTS, FINANCIAL REPORTS, AND RECONCILIATIONS REPORTS.
* ACCESSING THE BANKS AND CREDIT CARDS WEBSITES, TO DOWNLOAD ALL THE MONTH STATEMENTS, AND SAVE THEM IN THE CORRESPONDING FOLDER IN THE DROPBOX.
* WITH QUICKBOOK’S CHART OF ACCOUNT SETUP, AND BANK AND CREDIT CARDS DOWNLOADED, WE PROCEED TO ENTER THE TRANSACTIONS OF ALL THE BANKS, AND CREDIT CARDS, ONE MONTH AT A TIME.
* ONCE ALL TRANSACTIONS IN A MONTH, ARE ENTERED IN QUICKBOOKS, THEN WE PRECEDE TO THE PROCESS OF RECONCILIATION, AND RUNING THE RECONCILIATION REPORTS. IT IS IMPORTANT WE DO THE RECONCILIATION AFTER WE FINISH EVERY MONTH, TO MAKE SURE WE DON’T ACUMULATE TRANSACTIONS IN ERROR.
* AFTER WE FINISHED ENTERING ALL THE TRANSACTIONS, WE GIVE TRAINING TO THE PERSON IN CHARGE OF DOING THE ‘DATA ENTRY’; SO HE/SHE CAN TAKE OVER THE DATA ENTRY PROCESS. WE ALSO RUN THE 3 BASIC FINANCIAL REPORTS TO THE ADMINISTRATION, FOR THE LAST MONTH, TO SHOW THE FINANCIAL HEALTH OF YOUR BUSINESS.

 *** HOW YOU BENEFITS:***

* YOU HAVE YOUR OWN ACCOUNTING AND FINANCIAL STATUS OF YOUR BUSINESS AND RUN ANY REPORT ANY TIME.
* FOR $80 ADDITIONAL TO THE PRICE OF THE PACKAGE, YOU CAN TAKE THE OPTION OF TEAMVIEWER PRESENTATION WITH PHONE-AUDIO, TO WATCH AND LISTEN THE ANALYSIS OF THE 3 MAIN FINANCIAL REPORTS, AND ANY OTHER REPORT THAT YOU WANT IT. THIS WILL REQUIRE A 40 inches SMART-TV WITH HDMI CONNECTED TO THE LAPTOP.
* EASILY AND EFFICIENTLY YOU CAN GIVE THE REQUIRED REPORTS TO THE CPA AND THE END OF THE YEAR, FOR INCOME TAX PURPOSES, NO MORE MESSY STATEMENTS AND RECEIPTS.
* CONTROL, CONTROL, CONTROL, WITH THE ACCOUNTING UPDATED, YOU HAVE ABSOLUTE CONTROL OF YOUR BUSINESS AND YOUR FINANCES.
* I AM USING THE DROPBOX TO RECORD THE RECONCILIATION, FINANCIAL REPORTS, AND AT THE END OF THE YEAR, A DEDICATED FOLDER FOR THE CPA WITH ALL THE REPORTS HE/SHE NEED TO DO THE INCOME TAX. THIS FOLDER WILL BE SHARED AND SEND THE LINK TO THE CPA. THE CPA WILL RECEIVE IN HIS OWN DROPBOX, ALL THE DIGITAL INFORMATION HE NEEDS, WITHOUT YOU HAVING TO GO TO THE CPA OFFICE.
* YOU CAN USE THE DROPBOX ALSO AS BACKUP OF YOUR DOCUMENTS, AND DOCUMENTS YOU NEED TO SHARE WITH YOUR EMPLOYEES.

***1st Package***

***WHAT IS THE PRICE (LOW NUMBER OF TRANSACTIONS):***

QUICKBOOKS CHART OF ACCOUNTS SETUP, **TWO** MONTHS DATA ENTRY OF TRANSACTION FROM BANK AND CREDIT CARD STATEMENTS, AUDIT AND RECONCILIATIONS, AND LAST MONTH’S 3 MAIN FINANCIAL REPORTS. THIS IS FOR **LOW** NUMBER OF TRANSACTIONS.

…… **$480.00**

**EACH ADITIONAL** MONTH OF **ENTRY DATA** FROM BANK AND CREDIT CARD STATEMENTS, AUDIT AND RECONCILIATION, AND 3 MAIN FINANCIAL REPORTS. THIS IS FOR **LOW** NUMBER OF TRANSACTIONS AND DONE IN 1 DAY (4 HOURS) OF THE FIRST WEEK OF THE NEXT MONTH.

….. **$180.00**

*OPTIONAL WITH NO CONTRACT*:

AFTER YOU TAKE OVER WITH YOUR OWN DATA ENTRY PERSON, WE OFFER YOU THE OPTION OF MONTHLY AUDIT, RECONCILIATIONS AND 3 MAIN FINANCIAL REPORTS, FOR A **LOW** NUMBER OF TRANSACTIONS, DONE IN 1 DAY (4 HOURS) OF THE FIRST WEEK OF THE NEXT MONTH.

….. **$80.00 per month**

***2nd Package***

***WHAT IS THE PRICE (HIGH NUMBER OF TRANSACTIONS):***

QUICKBOOKS CHART OF ACCOUNTS SETUP, **TWO** MONTHS DATA ENTRY OF TRANSACTION FROM BANK AND CREDIT CARD STATEMENTS, AUDIT AND RECONCILIATIONS, AND LAST MONTH’S 3 MAIN FINANCIAL REPORTS. THIS IS FOR **HIGH** NUMBER OF TRANSACTIONS.

…… **$580.00**

**EACH ADITIONAL** MONTH OF **ENTRY DATA** FROM BANK AND CREDIT CARD STATEMENTS, AUDIT AND RECONCILIATIONS, AND 3 MAIN FINANCIAL REPORTS. THIS IS FOR **HIGH** NUMBER OF TRANSACTIONS AND DONE IN 2 DAYS (4 HOURS EACH DAY OR 8 HOURS) OF THE FIRST WEEK OF THE NEXT MONTH.

….. **$280.00**

*OPTIONAL WITH NO CONTRACT*:

AFTER YOU TAKE OVER WITH YOUR OWN DATA ENTRY PERSON, WE OFFER YOU THE OPTION OF MONTHLY AUDIT, RECONCILIATIONS AND 3 MAIN FINANCIAL REPORTS, FOR A **HIGH** NUMBER OF TRANSACTIONS, DONE IN 2 DAYS (4 HOURS EACH DAY OR 8 HOURS) OF THE FIRST WEEK OF THE NEXT MONTH.

….. **$180.00 per month**

***CONTACT US:***

ABARROS IT, LLC

President: Alfredo E Barros

Email: alfredo@abarrosit.com

Web: [www.abarrosit.com](http://www.abarrosit.com)

Cell and Whatsapp: +1 305 302 8254